



VISION

Shape and own the future

To be a transforming, equitable, sustainable, and academically excellent University of Technology anchored in its communities.

MISSION

To offer technological, career-directed educational programmes focussing on the innovative problem-solving research and engage with government, business, industries and communities as end-users.

DEPARTMENT OF STUDENT AFFAIRS

STUDENT DEVELOPMENT OFFICER: AD02 (P7)

Key Performance Areas:

- Strategic Management.
- Student governance support.
- Student leadership support and development.
- Operational management.
- People management and financial management.
- Consultation service to students & communication with stakeholders.
- Internal and external liaison & risk management.

Minimum Requirements:

- Post-graduate qualification degree in Social Sciences / Management Sciences / Higher Education / Student Affairs, or related disciplines.
- Five (5) years appropriate experience in student development, student leadership and governance in Higher Education.

Recommendation

- Current membership of the National Association of Student Development Practitioners (NASDEV).

Competencies:

- Communication Skills
- Interpersonal Skills
- Relationship-building skills
- Problem solving skills.
- Decision making skills.
- Ability to assess needs.
- Program design, implementation & evaluation
- Financial management, budget and resource management skills
- Facilitation skills

Salary Scale: R604 638.00 - R799 364.00 basic salary per annum.

Benefits: 13th cheque, housing subsidy, pension, group life, medical aid, and study grant.

Interested applicants should send (a) a motivation detailing the extent to which they meet the requirements of the position; (b) an application form (downloadable from www.mut.ac.za); (c) a Curriculum Vitae; (d) certified copies of academic qualifications plus academic records, proof of professional registration with a relevant professional body where applicable and copy of a valid driver's license. **(Please provide academic transcripts and SAQA evaluation certificate if qualifications were obtained outside South Africa)**; and (e) names of three contactable referees to: hr@mut.ac.za.

Enquiries: Tel: (031) 907 7560 / 7565

Closing Date: 21 March 2025

Mangosuthu University of Technology is committed to meeting the objectives of Employment Equity to improve representivity within the institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity targets including people with disabilities. In accordance with the Departmental EE targets, first preference will be given to African Males.